

**MEETING OF THE
WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS**

I. A meeting of the West Virginia Board of Landscape Architects was called to order at 3:00 PM, September 25, 2007 at the offices of Chapman Technical Group. Present were Michael Biafore and Roger Kennedy.

II. **OLD BUSINESS**

A. **Minutes:** The minutes of the April 4, 2007 meeting were reviewed and approved by the Board.

III. **NEW BUSINESS**

A. **Steven D. Marchincin's reciprocity request:** Mike will contact the Wisconsin Board to further investigate Mr. Marchincin's qualifications.

B. **Adoption of CLARB/ASLA Continuing Education standards:** Roger will request current guidelines from both CLARB and ASLA and report the findings at the next Board meeting.

C. **WV Plant ID Test Candidate Requirements:** Mike will provide recommendations for the development of formal requirements for the administration of the plant test.

IV. **TREASURER'S REPORT**

A. **Cash Balance:** Cash balance as of August 31, 2007: \$23,954.85

V. **APPLICATIONS**

A. **Review of New Candidates for Registration in West Virginia:**

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Eric Stephen Lord	Pending	Verify initial licensure date	Contact MD Board
Gary A. Haygood	Approved	-	Issue License
Richard Stanley Evans	Approved	-	Issue License
Leesa C. Davis	Pending	Missing 1 reference, incomplete app.	Contact Applicant
Ammy Marie George	Pending	Req. 3 references outside firm	Contact Applicant
W. Jeffrey Funovits	Approved	-	Issue License

WVBLA Meeting Minutes

September 25, 2007

Page Two

VI. PUBLIC COMMENT

- There were no public comments.

Meeting was adjourned at 4:15 PM.

Respectfully Submitted,

(signature on file)

Roger Kennedy, Chairman
September 25, 2007